

CEREDIGION COUNTY COUNCIL

SCHOOLS SERVICE

GOVERNING BODY OF TALYBONT COMMUNITY PRIMARY SCHOOL

4.00 - 5.40 PM, 09 JUNE 2022

Present (Hybrid)	Bethan Davies, (Chair), Cllr Catrin Davies, Cathryn Lloyd-Williams, Helen Ovens, Trish Huws, Llio Rhys, Rhian Nelmes, Siwan Evans, Hefin Jones (Headteacher).
Clerk:	Pauline Lucas (Governor Support Officer)

Record of Governing Body Discussion:		Action by*:
1	APOLOGIES:	
	An apology for absence was submitted by Cllr Rhian Evans. It was RESOLVED to accept the apology.	
2i	DISCLOSURE OF INTEREST / CONFIDENTIALITY:	
	The Chairman reminded the Members:	
	a) of the need to declare their interest in any item on the agenda or under discussion at the Governing Body meeting which would require them to withdraw from the meeting;	
	b) that any declaration of interest would be minuted;	
	c) that items discussed at meetings were confidential and were not for discussion in the public domain.	
	It was RESOLVED to note the above.	
2ii	MINUTES:	
	The minutes of the meeting held on 23 March 2022, were confirmed save for amending Shauna to read Sionna and would be signed at a later date due to Covid-19 restrictions.	
2iii	COMMITTEES:	
	It was RESOLVED to note that the Staffing Committee had met to appoint a Teacher instead of Buddug. An appointment has been made, to start in September and Parents will be informed, once the paperwork has been completed.	
2iv	CHAIRMAN'S ANNUAL REPORT TO PARENTS 2021-2022:	
	Welsh Government state that 'School Governors will still be required to produce an annual report, but the regulations will be modified to a 'reasonable	

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	endeavours' basis. The requirements to report on school performance, absence, and targets in the annual report, will no longer apply'. The Headteacher and Chairman would produce a report.	Head/ Chair
3i	HEADTEACHER'S REPORT:	
	A copy of the Headteacher's report, had previously been made available to the Members. A discussion took place on the following:	
	a) A letter had been received from Vicky regarding her working hours. Her work with the Cylch Meithrin was important for the future of the School. The Cylch were congratulated on their work.	
	b) The Members were made aware that the Police had been called to the School by the Caretaker after School hours. The issue had been resolved and some damage made.	
	c) A meeting had been held with the LA's Finance Officer. The situation was positive, with many grants being received. There would be a predicted surplus at the end of the current financial year. There were 18 pupils currently in year 5 which would have an impact on the finance when they move on to Secondary School. The LA were thanked for agreeing to pay for the works to the fence and the flooring at the School.	
	d) A Member raised concern, which had been brought to her attention regarding lights being kept on all through the night and during School holidays. It was a waste of energy and did not look good. The Headteacher would contact the LA's Cleaning Services to discuss the matter.	Head
	e) Pupils had settled well and were kept busy. The PTA were thanked for their financial contributions. It was agreed to allow the Headteacher to withdraw money from the Private account to help finance activities, if necessary.	
	f) Although there was no requirement to report on attendance, the Headteacher was concerned with some families showing bad practice.	
g) Preparations for the new ALN Code continue, Pupils have been screened and 4 will transfer and receive IDP's (Individual Development Plan) from September. Guidance and a Flow Chart have been followed closely and Parents have been informed in writing. A New ALNCo (Additional learning Needs Coordinator) will be in place by September. Trish Huws will visit the School next week to discuss ALN and will report back to the Full Governing Body.	Trish	
h) National Tests have taken place over the course of 3 weeks, on-line and have been a challenge for Staff and Pupils. Staff had raised		

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	<p>concern with the tests and did not see any benefit to them. The reports created were general and not Pupil specific.</p> <p>The Headteacher had raised the concerns with the School's Support Adviser. Some Schools had found them useful to benchmark against.</p> <p>The matter has previously been raised with Welsh Government and some changes have been made.</p> <p>Governors are happy to support the staff if matters needed to be escalated.</p>		
	i)	Discussions have been held to make use of part of land adjacent to the School. The land would be transformed in to a Forest School. A legal agreement would be drawn up. Pupils have begun making plans.	
	j)	Markings on the yard needed painting and the works need to be completed this term in line with the grant's terms. Helen will meet with the Headteacher to discuss further.	Helen/ Head
	k)	Preparations continue regarding the implementation of the Curriculum for Wales. The members will be presented with a summary before the end of the term.	
	l)	Discussions regarding traffic outside the School continues, a letter from Lee Walters was read to the Members. Cllr Catrin Davies would make further enquiries regarding a School Crossing Patrol. A response to the letter would be drafted and other organisations within the village also encouraged to respond.	Catrin Chair
	m)	The Members agreed on the Class arrangements for September 2022. It was noted that Parents and Pupils would be informed.	
3ii	DEFINING SCHOOLS IN COMPLIANCE WITH LANGUAGE PROVISION:		
	It was RESOLVED that the School's category would be 3 and the information would be placed in the School's prospectus and on the School's website.		
3iii	PARTNERSHIP:		
	It was noted that each Staff Member had been allocated an area of responsibility within the new Curriculum for Wales.		
4	GOVERNORS TRAINING:		
	It was RESOLVED to note that the termly Governors Forum would be held on 5 July via Zoom at 6.30pm.		
5i	POLICIES, NON-STATUTORY POLICIES:		
	It was RESOLVED to note that the following Non-Statutory Policies were available at the School. Some would be reviewed in line with the new Curriculum.		

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	DBS/Safe Recruitment Policy Dignity at Work Policy Educational Visits Policy 2018 Healthcare Needs Policy Inclement Weather/Disruption to Service Policy Leave of Absence Policy Looked After Children Policy Managing Organisational Change in Schools Policy Premises Management Policy Preventing Extremism Policy School Transgender Guidance School Toilets Policy Sickness Absence Management Policy Social Networking and E-Safety Policy Stress Management Policy Substance Misuse Policy Sustainable Development Welsh in Education Strategic Plan Whistleblowing Policy Whole School Food and Fitness Policy.	
5ii	Model Teachers' Pay Policy	
	It was RESOLVED to note that school specific information had yet to be completed, therefore the policy was adopted in principle until completed by the Headteacher.	Head
6	CORRESPONDENCE / PERSONAL MATTERS:	
	Cllr Catrin Davies was welcomed to her first full Governing Body meeting as the newly elected local member; Condolences were expressed to Siwan on the recent loss of her Father; Cathryn was congratulated for her part in the advert for the recruitment of new Teachers.	
7	ANY OTHER BUSINESS PRESENTED BEFOREHAND:	
	a) The School had been asked to be adorned in readiness for the Eisteddfod in August. A workshop would be held in the Hall to produce bunting.	

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	<p>Pupils had been requested to sing in the Choir.</p> <p>The School had produced a page to be inserted in a comic which would be sold at the Eisteddfod.</p>	
b)	<p>Rhian had been to the School to monitor reading across the School. Pupils were confident and pleased to read.</p> <p>She noted that most Pupils were happier and more confident reading in English. Pupils noted that they didn't always understand the Welsh words and found a better range of English books.</p> <p>The matter would be placed as a priority in the School development Plan.</p> <p>A member asked what the Governors could do to help and what could be done to support Pupils who do not have support at home.</p> <p>It was noted that Parents and Pupils needed to be encouraged to read Welsh books. The Headteacher was in contact with a company providing Welsh reading material.</p>	
8	DATE OF NEXT MEETING:	
	It was RESOLVED to note that the next Full Governing Body meeting would be held on 10 November 2022.	

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10:06:2022