

# CEREDIGION COUNTY COUNCIL

## SCHOOLS SERVICE

### GOVERNING BODY OF TALYBONT COMMUNITY SCHOOL

**4.00 - 5.00 PM, 25 MAY 2023**

<b>Present (Hybrid)</b>	Bethan Davies (Chair), Llio Rhys, Rhian Nelmes, Trish Huws, Rhian Evans, Helen Ovens, Siwan Evans, Cathryn Lloyd-Williams, Hefin Jones (Headteacher).
<b>Clerk:</b>	Pauline Lucas (Governor Support Officer)

Record of Governing Body Discussion:		Action by*:
<b>1</b>	<b>APOLOGIES:</b>	
	An apology for absence was submitted by Cllr Catrin M S Davies. It was <b>RESOLVED</b> to accept the apology.	
<b>2i</b>	<b>DISCLOSURE OF INTEREST / CONFIDENTIALITY:</b>	
	The Chairman reminded the Members:	
	a) of the need to declare their interest in any item on the agenda or under discussion at the Governing Body meeting which would require them to withdraw from the meeting;	
	b) that any declaration of interest would be minuted;	
	c) that items discussed at meetings were confidential and were not for discussion in the public domain.	
	It was <b>RESOLVED</b> to note the above.	
<b>2ii</b>	<b>GOVERNING BODY MEMBERSHIP:</b>	
	It was noted that there continued to be a vacancy for Staff Governor.	
<b>2iii</b>	<b>MINUTES:</b>	
	The minutes of the meeting held on 22.03.2023, were confirmed and would be signed by the Chair and forwarded to the Governors Section.	
<b>2iv</b>	<b>MATTERS ARISING FROM THE MINUTES:</b>	
	<b>There were no matters arising.</b>	
<b>2v</b>	<b>COMMITTEES:</b>	
	It was <b>RESOLVED</b> to note that the staffing committee had met, were following procedures and the process ongoing. The Chair thanked the committee for all	

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	their hard work in dealing with the matter in a professional manner.	
2vi	<b>CHAIR'S ANNUAL REPORT TO PARENTS 2022-2023:</b>	
	The Headteacher and Chair would prepare a report by the next meeting to be made available to the parents in the Autumn Term.	
3i	<b>HEADTEACHER'S REPORT:</b>	
	A copy of the Headteacher's report, had previously been made available to the Members. A discussion took place on the following:	
a)	<b>Finance:</b> Matters were as expected with a predicted surplus at the end of the current financial year. No report had been received to date.	
b)	<b>Staffing:</b> It was noted that there would be a temporary change to staffing at Craig Yr Wylfa which would affect the School. Following a discussion it was <b>RESOLVED:</b> that the Headteacher would be teaching at Craig yr Wylfa every Friday. That there would be 3 classes as from September and all Members were happy with the new teaching structure. To allow the Headteacher to advertise any staffing posts immediately if needed.	
c)	<b>Monitoring:</b> The first part of core visit 2 has been held with positive feedback and a few recommendations, the second part was held today which noted recommendations had been addressed. Further recommendations had been set. Reports were completed by the staff and they received positive feedback on the day. Pupils share good practice and encourage each other. Governors will visit the School on the 13 June to monitor Welsh reading. Recommendations in the School Development Plan will be agreed next term, with slight changes.	
3ii	<b>FINANCE:</b>	
	It was <b>RESOLVED</b> to approve the working budget set by the School.	
4	<b>GOVERNORS TRAINING:</b>	
	It was <b>RESOLVED</b> to note that the termly Governors Forum would be held on 7 June at 6pm via Zoom.	
5	<b>POLICIES, NON-STATUTORY POLICIES:</b>	
	It was <b>RESOLVED</b> to note that the following Non-Statutory Policies had been reviewed, following the LA's timetable:	

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	DBS/Safe Recruitment Policy Dignity at Work Policy Educational Visits Policy Healthcare Needs Policy Inclement Weather/Disruption to Service Policy Leave of Absence Policy Looked After Children Policy Managing Organisational Change in Schools Policy Premises Management Policy Preventing Extremism Policy School Transgender Guidance School Toilets Policy Sickness Absence Management Policy Social Networking and E-Safety Policy Stress Management Policy Substance Misuse Policy Sustainable Development Welsh in Education Strategic Plan Whistleblowing Policy Whole School Food and Fitness Policy School Uniform Policy and note that School do not enforce the wearing of uniform.	
6	<b>CORRESPONDENCE / PERSONAL MATTERS:</b>	
	No matters to discuss.	
7	<b>ANY OTHER BUSINESS PRESENTED BEFOREHAND:</b>	
	A letter and monetary contribution of £1000 had been received from the Cylch Meithrin for use of the School premises. It was <b>RESOLVED</b> to accept the donation and thank them for their generosity.	
8	<b>DATE OF NEXT MEETING:</b>	
	It was <b>RESOLVED</b> to note that the next Full Governing Body meeting would be held on 09.11.2023.	

PL

24:05:2023

Chair ..... Date .....